

Metochos Ministries

Rental Agreement and Booking Form; Printable Format

Please phone or email to make a tentative booking. Then read this form carefully, print, fill in the required information, sign and return it to the address below.

We, _____ (name of group) make application to the Board of Directors to Metochos Ministries Bible Camp Association Inc. to rent the camp facilities and agree, by our authorized signature below, to the conditions of use below.

Fee Schedule

Booking Fee/ Damage Deposit

This fee must be returned along with one completed and signed copy of this form within ONE WEEK of requesting a booking by phone or email. (Please complete a second copy and retain it for your records.)

Payable at time of booking for up to two nights:

\$ 50 Group Tent Camping

\$100 For Each Duplex Cabin

Double the above for three nights to seven nights.

(For longer periods add the above fees again.)

NOTE: The booking fee/ damage deposit is non-refundable and non-transferable unless the Camp Director/Chairperson of the Board is notified 60 days prior to the earliest date requested on this form. This deposit will be retained by the camp until the Camp Director/Chairperson of the Board has inspected the facility after usage by your group and deemed the facilities to be clean and without damage beyond normal wear and tear.

Facility/Site/Usage Fee Duplex Cabins

Each duplex cabin houses 24 people. Each 12 person half is equipped for three seasons (spring, summer, fall) with 6 bunk beds, 2 showers and 2 toilets. The cabins have handicap accessible entrances and toilets.

Use of the Kitchen and all camp facilities is included in the rental of these areas:

Rates are \$12 per person per night, or \$30 per family (father, mother, children under 18 yrs old) per night. Other family members may substitute for parents if the parents cannot act as guardians with prior approval from the Camp Director/Chairperson of the Board)

Stockade Camping

All camping equipment must be provided by the renters.

Rates are \$5 per person per night.

RV Campsites

These sites have electric service for self-contained RV units

Rates are \$10 per unit per night.

Responsibilities of the Rental Group

Supplies

With cabin rental the camp supplies the buildings, grounds and electricity to the buildings, a fully equipped kitchen, beds with mattresses (not bedding or towels), and some sports equipment.

First aid supplies must be supplied by the rental group. The camp cannot be used without an appropriate first aid kit on site.

Cleaning

All rental groups must leave the buildings and grounds as clean or cleaner than they were on arrival. Failure to do so will jeopardize further use of the camp by your group and you will forfeit your entire damage fee. Cleaning supplies and equipment are provided. Please follow instructions posted in each building for clean-up and close-up.

All garbage must be removed from the camp prior to the group leaving.

Camper Supervision

The prescribed adult leader to minor camper ratios of the Saskatchewan Camping Association must be followed:

1 leader for each 6 campers under the age of 8; 1 leader for each 8 campers age 9-14; 1 leader for each 10 campers 15 and over.

Fires

Fires are permitted in the designated area only (firepits/fireplaces) and will be prohibited during high fire risk times/ fire ban. As able the camp will post notice of these bans, but it is the renters' responsibility to be aware of any fire ban that may be in place, prior or during their stay.

Environment

There shall be no cutting of trees or destruction of the environment in any manner. DO NOT pick flowers or destroy the vegetation. Stay on the walking trails at all times when between developed areas.

Alcohol/Drugs

The use of alcoholic beverages is not allowed on the camp property, unless and only as specifically approved by the Board of Directors in writing. Wine/Port for Holy Communion by an ordained person is allowed without further permission. Drugs of all kinds are prohibited unless for medicinal use prescribed by a doctor.

Smoking

Smoking is not permitted in any camp building and only in the designated areas outside. Please help avoid accidental fires. All smokers' garbage must be disposed of properly (collected in a metal container; and prior to departure: soaked in water and sealed in a garbage bag.)

Pets (excepting Guide Animals)

We recommend you do NOT bring pets. Pets are not allowed in any building. If you choose to bring a pet you must keep it on a leash/tether at all times; clean up after it; and insure it does not disturb others. Failure to do so will result in your being asked to leave the camp immediately, forfeiting your damage deposit.

Damage

Damage to any buildings, grounds, facilities must be reported to the Camp Director/Chairperson of the Board as soon as possible and either repaired or compensation made by the rental group. Failure to do so will jeopardize further use of the camp by your group and you will forfeit your Damage Deposit.

Payment

The balance of fees owed (including compensation for damage) is due by the end of the first business day following the last day of camp rental. Envelopes containing payment with a postmark prior to the deadline will be considered to be paid on time if received within one week after the last day of renting the camp. The balance owed are all fees per person/night per night (including persons invited as staff or as resource people.) Overdue balances (including previous interest) will result in a charge of 2% interest per month.

Camp Contact Person

Contact, by phone 306-634-9010 or mail c/o 738 2nd Street, Estevan, Saskatchewan, S4A 2B3 or email info@metochos

Please do not detach: file in two copies: send one with your deposit, retain the other.

Bookings are tentative and reserved only for one week following phone or email request for reservation. Thereafter the camp may be rented to another group on your requested dates, unless your completed and signed rental form is received accompanied by the Booking Fee.

Please print legibly :

Name of Group:

Address:

Postal Code:

Contact/Responsible Person:

Address:

Postal Code:

Telephones (home/work/fax/cell):

Email:

Times and Dates:

Beginning Date and Time:

Ending Date and Time:

(Date and Times for arrival and departure are required. Use of the camp per night rental is 24 hours. More hours on the departure date may be approved without an additional nights' charged if no other group wished to use the camp during those hours.)

Total number of adult campers (18 and over):

Total number of child campers:

Total number of staff (adults responsible for leading/supporting the group):

Total people: _____ x total nights(+ extended departure day) _____ = total _____.

Enclose the appropriate Booking Fee, Our group agrees to pay the balance of the fees within in one day of departure and understand late fees will be charged each month for outstanding balances. We agree to all the terms and conditions in this Rental Agreement and Booking Form

Signed:

Date:

Return to: Metochos Lutheran Bible Camp
 c/o 738 2nd Street
 Estevan, SK S4A 2B3